



**NOTIFICATION TO ATTEND MEETING OF THE PROTOCOL COMMITTEE TO BE  
HELD BY REMOTE VIDEO CONFERENCE ON THURSDAY 25 JANUARY 2024 AT 8.00 AM**

**AGENDA**

**THURSDAY 25 JANUARY 2024**

**PAGE**

1	Minutes of the meeting held on 23rd November 2023 and matters arising.	<b>3 - 5</b>
2	Receptions of the Lord Mayor and Engagements of the Deputy Lord Mayor	<b>6 - 9</b>
3	Approval of Councillor attendance at Housing Ireland Conference 2024: "A sustainable housing system for all." 6th March 2024, Croke Park, Dublin.	
4	Request from the Dublin Lunar New Year Festival and the Dublin City Arts Office to Illuminate City Hall Red in support of the "Year of the Dragon Festival" on 3rd - 11th February 2024.	
5	Correspondence from St. Patrick's Festival Board	<b>10</b>
6	Local Community Safety Partnerships	<b>11 - 15</b>
7	Motion in the name of Councillor James Geoghegan:  That the Protocol Committee agrees;  The Law Agent shall carry out an opinion on the practices, procedures and decisions adopted by the Subcommittee of the Arts, Culture, Leisure & Recreation SPC established to explore cultural uses and occupancy of the former DIT School of Music on Chatham Row (the "Subcommittee"), and that this opinion would include, but not be limited to;  <ul style="list-style-type: none"><li>evaluating whether there was any objective or subjective bias present in any aspect of the decision making process and as part of this evaluation, assess the public statements made by members of the Subcommittee at the Arts, Culture, Leisure and Recreation SPC meeting of the 27<sup>th</sup> of November 2023 and thereafter at the monthly council meeting on the 4<sup>th</sup> of December 2023;</li></ul>	

- considering the relevant powers of both the Arts, Culture, Leisure and Recreation SPC and the Subcommittee to make a decision restricting the right of an entity to negotiate a lease with the Property section of Dublin City Council;
- clarifying the relevant executive or reserved functions in respect of the power to award, modify, extend or refuse to extend a lease, or a meanwhile use lease, specifically in the case of the premises of the former DIT School of Music on Chatham Row;
- probing the outcome of the Subcommittee and the extent to which the Property section of Dublin City Council are legally bound by this outcome; and
- Identifying any other relevant matter, including standing orders, local government acts, general principles of procurement and general principles of fair procedure that may have application to the process, procedures and decision of the Subcommittee.

- 8 Visit to San Jose (26th February 2024)
- 9 Friendship City, Seoul, South Korea and proposed ban on consumption of dog meat for human consumption
- 10 Proposal to reinstate Flower Planters along the balustrade situated at the front of City Hall.
- 11 Manager's Report
- 12 A.O.B.
- 13 Proposed date of next meeting: 22nd February 2024 at 8am

**Ruth Dowling**  
**Senior Executive Officer**



**MINUTES OF THE PROTOCOL COMMITTEE MEETING HELD ON THURSDAY 23 NOVEMBER 2023**

- 1 **Minutes of the meeting held on 26th October 2023 and matters arising:**  
**Order: Minutes Agreed**
- 2 **Receptions of the Lord Mayor and Engagements of the Deputy Lord Mayor**  
**Order: Receptions and Engagements noted.**
- 3 **Approval of Councillor attendance at "Celtic Conferences: Irish Social Welfare System" on 1st-3rd December 2023 in O'Donovan's Hotel, Clonakilty, County Cork.**  
**Order: Conference approved and recommended to Council**
- 4 **Corporate Policy Group Attendance Report as per Standing Order 45.ii**  
**Order: Report noted.**
- 5 **Women's Committee Annual Report 2023**  
Councillor Heney and Members of the Committee thanked Cllr. Darcy Lonergan and all her colleagues on the Women's Committee for their hard work and commitment over the course of the year.  
**Order: Report noted.**
- 6 **Councillor Training Programme 2024**  
The Manager briefed the Members on the Training Programme and advised that she was engaged with Conradh na Gaeilge in developing a course for Councillors to assist with hosting the March City Council in Irish.  
  
Cllr. Cat O'Driscoll asked that consideration be given to including the ODV Digital Meta Training for Political Messaging. She had recently completed the training and noted that it would be useful for all Councillors if considering carrying out advertising for campaigns and targeting their communications with constituents locally. The Members agreed to this request.  
**Order: Training Programme 2024 approved and recommended to Council.**
- 7 **Motion in the name of Councillor Mannix Flynn:**  
*"That this Protocol Committee of Dublin City Council agreed to fly the national flag at half-mast on City Hall for three days in collective solidarity with all of those who have lost their lives, and have been injured in the dreadful war that is now taking place in Palestine Gaza."*  
  
The Chair informed Members that responsibility for protocols surrounding the National Flag lay with the Department of the Taoiseach.

**Order: It was agreed that the Committee write to the Taoiseach's Office and request guidance in relation the treatment of National Flag in regards Councillors Flynn's motion before the Members make a decision.**

8 **Manager's Report**

The Manager reported that the review of the operation of the City Hall lift showed only 1 breakdown event and no entrapments in the last 6 months. The issue was a consumable part that failed, the lift was returned to service the same day.

The Manager informed Members that the time period for making a contribution to the review of Strategic Policy Committees (SPCs) was coming to an end. The closing date to complete the IPA survey is 5pm on Friday 24th November. The Manager agreed to recirculate the reminder to all Councillors.

9 **A.O.B.**

Cllr. Flynn raised the issue of the proposal to replace the Joint Policing Committees with Local Community Safety Partnerships. He was concerned that the proposal would weaken the role of Councillors in local policing. The Chair requested that the views of the Members on this matter be sought and that a report on the new proposals be brought to the January Protocol Committee meeting.

Cllr. Cat O'Driscoll ask if the terms of the Cycle to Work Scheme could be amended to allow the repayment to be made over a shorter period of time. Currently it is automatically set at 12 months.

Cllr. Donna Cooney gave a brief update on her trip to Oslo and informed Members that she would submit a report to the next meeting.

Cllr. Horner raised the issue of etiquette at remote/hybrid meetings, especially in relation to microphones being active when other attendees are speaking. This has resulted in disruption to meetings and private conversations being broadcast. The Manager confirmed that recommendations regarding etiquette for online meetings were part of the "Remote Hybrid Meeting Guidelines" which has been incorporated into Standing Orders. The Manager agreed to issue a reminder to Committee administrators asking them to ensure their Members were aware of the guidelines and that they actively apply them in meetings.

10 **Meeting Dates:**

- a) **Proposed date of next meeting: 21st December 2023 at 8am.**  
**Order: It was agreed not to have a meeting in December and the next meeting would take place on 25<sup>th</sup> January 2024 at 8am.**
- b) **Proposed dates of meetings in 2024**
- 25<sup>th</sup> January
  - 22<sup>nd</sup> February
  - 28<sup>th</sup> March
  - 2<sup>nd</sup> May

**Order: The meeting dates for 2024 were agreed.**

**Councillor Deirdre Heney**  
**Chairperson,**  
**Thursday 23 November 2023**

**Attendance:**

**Members:**

Deirdre Heney (Chairperson)  
Anthony Connaghan  
Anne Feeney  
Dermot Lacey  
Briega MacOscar  
Michael Pidgeon

**Members:**

Fiona Connelly  
Mannix Flynn  
Darcy Lonergan  
Naoise Ó Muirí  
Noeleen Reilly

**Members:**

Donna Cooney  
Janet Horner  
Micheál MacDonncha  
Cat O'Driscoll

**Officers**

Ruth Dowling

Michael Gallagher

**Apologies:**

Daithí de Róiste



17/01/2024

**Ms. Ruth Dowling,**  
**Senior Executive Officer,**  
**Chief Executive's Department**

Ardmhéara Bhaile Átha Cliath  
Lord Mayor of Dublin  
**Daithí de Róiste**

Dear Ruth,

Please see below, list of functions, receptions and events in which I had a Deputy/Representative attend on my behalf for November and December 2023:

Date:	Function:	DLM/Cllr:
01/11/2023	Don Bosco Care - Young People in Care Presentation	Cllr Damian O'Farrell
08/11/2023	Mass for the deceased members of Dublin City Council	Cllr Vincent Jackson
10/11/2023	Sod turning for Redevelopment of Rutland Street School	Cllr Nial Ring
10/11/2023	DCC Inclusion & Integration Week Panel Discussion	Cllr Janet Horner
11/11/2023	Armistice Day Commemoration	Cllr Paddy McCartan
11/11/2023	Óglaigh Náisiúnta na hÉireann - 63rd Annual Niemba Ceremonies 2023	Cllr Nial Ring
12/11/2023	British Legion Annual National Service for Commemoration Sunday	Cllr Paddy McCartan
15/11/2023	DCC Remembrance Day for Victims of Road Fatalities	Cllr Anne Feeney
18/11/2023	Dick McKee Memorial Event	Cllr Brieghe MacOscar
18/11/2023	Kannur Indian Community in Ireland Event	Cllr Dermot Lacey
18/11/2023	Muslim Sisters of Eire Fundraising Charity Dinner	Cllr Cieran Perry
19/11/2023	Sports Direct Women's FAI Cup Final	Cllr Cat O'Driscoll
22/11/2023	DCC Retirement Function	Cllr Deirdre Heney
25/11/2023	Harold's Cross Christmas Tree Lighting	Cllr Carolyn Moore
25/11/2023	Ballymun Health and Fitness Powerlifting Event	Cllr Caroline Conroy
26/11/2023	Dublin Fire Brigade Mass for Deceased Members	Cllr Paddy McCartan
27/11/2023	Sean O'Casey Christmas Tree Lighting	Cllr Janet Horner
27/11/2023	Kimmage Christmas Tree Lighting	Cllr Carolyn Moore
28/11/2023	Cornmarket Christmas Tree Lighting	Cllr Michael Watters
29/11/2023	Coolock Running Club Launch	Cllr Dearbhail Butler
29/11/2023	Crumlin Christmas Tree Launch	Cllr Pat Dunne
30/11/2023	Official Opening of Night Time Economy Summit	Cllr Hazel Chu
01/12/2023	Ballybough Christmas Tree Lighting	Cllr Janet Horner
01/12/2023	Diamond Park Christmas Tree Lighting	Cllr Christy Burke
01/12/2023	Cabra Christmas Tree Lighting	Cllr Eimer McCormack
01/12/2023	Sandymount Christmas Tree Lightiing	Cllr James Geoghegan
01/12/2023	Stoneybatter Christmas Tree Lighting	Cllr Deborah Byrne
02/12/2023	Terenure Christmas Tree Lighting	Cllr Deirdre Conroy
02/12/2023	Drumcondra Christmas Tree Lighting	Cllr Eimer McCormack

Teach an Ardmhéara, Sráid Dásain, Baile Átha Cliath 2, D02 AF30, Éire.

Page 6 Mansion House, Dawson Street, Dublin 2, D02 AF30, Ireland.

T. 222 6200 E. [lordmayor@dublincity.ie](mailto:lordmayor@dublincity.ie)



Ardmhéara Bhaile Átha Cliath  
Lord Mayor of Dublin  
**Daithí de Róiste**

02/12/2023	East Wall Christmas Tree Lighting	Cllr Ray McAdam
02/12/2023	Phibsboro Christmas Tree Lighting	Cllr Eimer McCormack
05/12/2023	Dolphins Barn Christmas Tree Lighting	Cllr Michael Pidgeon
06/12/2023	Hardwicke Street Christmas Tree Lighting	Cllr Janice Boylan
07/12/2023	Buckingham Street Christmas Tree Lighting	Cllr Deborah Byrne
07/12/2023	Ballymun4business Christmas Event	Cllr Keith Connolly
08/12/2023	Liberty Park Christmas Tree Lighting	Cllr Christy Burke
09/12/2023	New Communities Partnership - Annual Intercultural Family Event	Cllr Janet Horner
10/12/2023	Presentation of Lord Mayor's Award	Cllr Deirdre Conroy
10/12/2023	Broadstone Christmas Tree Lighting	Cllr Darcy Lonergan
14/12/2023	Annual Rotunda Annual Carol Service	Cllr Darcy Lonergan
17/12/2023	DSM Branch ONET Annual Wreath Laying and Mass	Cllr Daryl Barron
18/12/2023	St. Ann's Church Annual Black Santa Appeal Launch	Deputy Lord Mayor Claire O'Connor

Yours sincerely,

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Daithí de Róiste  
Lord Mayor of Dublin



Ardmhéara Bhaile Átha Cliath  
Lord Mayor of Dublin  
**Daithí de Róiste**

17/01/2023

**Ms. Ruth Dowling**  
**Senior Executive Officer**  
**Chief Executive's Department**

Dear Ruth,

I would be obliged if you would bring the following receptions for the month of November and December 2023 to the attention of the Protocol Committee:

Date	Function	Nos
01/11/2023	Don Bosco Care - Presentation to Young People in Care	50
02/11/2023	Afternoon Tea	48
02/11/2023	Templeogue Men's Shed and Ukulele Band	60
03/11/2023	Dublin Fire Brigade Appreciation Night (B Watch)	100
04/11/2023	Dublin Samaritans / Elephant in the Room Reception	40
08/11/2023	Ally Bunbury Book Launch – <b>Room only</b>	80
09/11/2023	St James's Hospital Foundation Reception	80
15/11/2023	Barry Cullen "The Harm Done" Book Launch – <b>Room only</b>	100
16/11/2023	Community Climate Action Programme Workshop – <b>Room only</b>	50
18/11/2023	Soroptimist Public Speaking Competition – <b>Room only</b>	35
18/11/2023	St. James Hospital Foundation Annual Charity Gala – <b>Room only</b>	80
20/11/2023	Achievement in Ramadan Project	20
21/11/2023	Afternoon Tea	48
21/11/2023	Muslim Sisters of Eire Reception	75
22/11/2023	FÓRSA National Executive Committee Meeting – <b>Room only</b>	40
22/11/2023	DCC Retirement Function – <b>Room only</b>	80
23/11/2023	Dublin City Interfaith Forum Meeting – <b>Room only</b>	16
23/11/2023	Exhibition of Irish Lace Made in Brazil – <b>Room only</b>	100
24/11/2023	Iarnrod Eireann Inchicore / Inchicore Historical Society Talk	60
25/11/2023	Afternoon Tea	48





Ardmhéara Bhaile Átha Cliath  
Lord Mayor of Dublin  
**Daithí de Róiste**

27/11/2023	Cabra Historical Society Visit	38
27/11/2023	Lord Mayor's Certificate in Oral History and Local Studies Graduation Ceremony	50
28/11/2023	Open Doors Initiative Event	70
28/11/2023	Galty Celtic Evening	30
29/11/2023	Modos Training Event – <b>Room only</b>	50
29/11/2023	National Assembly of Vietnam Meeting – <b>Room only</b>	13
30/11/2023	DCC Apprenticeship Scheme	50
30/11/2023	Meeting & AGM Board of Charity Trustees of the City of Dublin Skin and Cancer Hospital Charity – <b>Room only</b>	13
01/12/2023	City Neighbourhoods Schools Awards – <b>Room only</b>	50
05/12/2023	Senior Citizens Christmas Reception – <b>Room only</b>	80
06/12/2023	DFB Fire Safety Poster Competition Prize Giving Ceremony – <b>Room only</b>	50
06/12/2023	Pearse Street Garda Station Reception – <b>Room only</b>	40
11/12/2023	LEO Dublin City Women in Business Awards	80
12/12/2023	Chanukah at the Mansion House Reception – <b>Room only</b>	50
13/12/2023	Larkin College Football Development Program Visit	50
13/12/2023	Veterinary Council of Ireland Launch of Corporate Strategy – <b>Room only</b>	40
13/12/2023	Dublin Solicitors Bar Association Meeting – <b>Room only</b>	15
15/12/2023	Youth Reach Lord Mayor Awards – <b>Room only</b>	50
19/12/2023	Junior Achievement Ireland Career Ready Graduation Ceremony – <b>Room only</b>	80
20/12/2023	Aer Lingus Football Classic Reception – <b>Room only</b>	50
21/12/2023	Scoil Mhuire Visit	30

Yours sincerely,

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Daithí de Róiste  
Lord Mayor of Dublin

21<sup>st</sup> December 2023

Dear Councillor Heaney,

I am writing on behalf of the Board of St. Patrick's Festival in response to your letter dated 21st September 2023 and my subsequent communication on 27th October 2023.

At your request, the Board of Directors has again considered the Protocol Committee's request for there to be Councillor representation on the board of St. Patrick's Festival. The Board discussed this in detail and the decision continues to be that the Councillors are already represented on the Board of the Festival by the Lord Mayor of the day, who is a Dublin City Councillor. The Board was satisfied that the Lord Mayor's presence on the Board provides Councillor representation and ensures an appropriate level of democratic oversight and accountability.

It is pertinent to note that historically, Dublin City Council (DCC) was listed as a Member of the Company with the right to nominate a Director. In the past, this representative was appointed from the DCC Executive. However, on 7th February 2022, the Executive of DCC chose not to maintain their Membership and representation on the Board. Consequently, at the request of DCC, the revised Constitution of St. Patrick's Festival no longer lists DCC as a member. However, as stated the Lord Mayor has a seat at the Board of Directors and can attend every meeting.

The Board is deeply appreciative of the very significant contribution which DCC makes to St. Patrick's Festival each year on behalf of the citizens of Dublin. In light of this, our CEO, Richard Tierney, remains available to brief the appropriate council committees and the DCC Executive on our exciting plans for St. Patrick's Festival 2024.

Yours sincerely,



Maree Gallagher  
Acting Chair

**\*\*Check against delivery**

**Commencement Matter CM\_702/23 – 21 November 2023**

**Senator Victor Boyhan**

To ask the Minister for Justice to make a Statement on the role that she envisages for City and County Councillors on the proposed Local Community Safety Partnerships.

**Opening speech**

I would like to thank the Senator for raising this matter in the House today.

And in particular I would like to thank Senator Boyhan for giving me the opportunity to correct some of the misinformation that has been put about this important piece of legislation which I believe is absolutely central to us building stronger, safer communities.

To build stronger, safer communities, people must be safe feel safe in their own communities.

And a strong community is one which has a real say in how to improve their local areas – because nobody knows better than a community what needs to be done in their area.

This approach goes far beyond the traditional policing response. It is not just the responsibility of An Garda Síochána alone, although high visibility policing is absolutely central to it.

It requires all relevant state bodies and voluntary organisations - as well as councillors and local community and business groups - to work together in a joined-up way, in partnership with the local community, to prioritise and effectively address issues in their own area.

The Local Community Safety Partnerships are provided for in Part 3 of the Policing, Security and Community Safety Bill 2023 which I hope will come before the House shortly for Committee Stage debate.

It is worth noting that the proposals that are now in the Bill in this area have already been approved by Dáil Éireann. Prior to that, the proposals were included in the General Scheme of the Bill which was the subject of an extensive pre legislative scrutiny process over 2021 and 2022.

These Partnerships will operate at local authority level and they will replace Joint Policing Committees (JPCs).

They will serve as a forum for discussion – and more importantly, as a key driver of action in their communities to increase safety. They will be required to publish and implement a community safety plan. It is also important to say that funding will be available for these partnerships. Each of the Pilots have benefited from the Community Safety Innovation Fund, which I established, and Budget 2024 provides further investment.

The Policing, Security and Community Safety Bill will place statutory obligations on Departments and other public service bodies to cooperate with each other to improve community safety.

The Partnerships will have a wider membership than JPCs and will include residents, community representatives (including representatives of young people, older people, new and minority communities), business and education representatives and a range of public services including the HSE, Tusla, AGS and the local authority.

Local councillors will remain a very important part of the make-up of these new fora.

As Senators will be aware, pilot partnerships are currently running in Longford, Waterford and Dublin North Inner City.

They have all drafted Community Safety Plans which show the real value of inputs from a wide range of stakeholders.

For example, in Dublin, business groups suggested the idea of Community Safety Wardens; while Dublin City Council committed to improving public lighting and the streetscape.

In Longford, Longford County Council committed to installing additional CCTV cameras and the Community Safety Partnership receives regular updates and give feedback on the rollout of cameras.

In Waterford, the HSE committed to increasing harm reduction information in pubs and clubs, youth clubs.

These are just a handful of actions among many across three community safety plans.

There are 6-7 local councillors on each of these pilots, chosen from amongst their own ranks.

When establishing the pilots, it is important to note, that the approach adopted in terms of membership mirrored that of other local government committee structures, such as the Local Community Development Committees (LCDCs) and Strategic Policy Committees (SPCs), where not all local councillors are members.

The Bill currently before the Seanad does not specify the composition of each partnership but provides that this will be a matter for the Minister for Justice to set up through secondary legislation. This is a more flexible approach that will also allow future changes to be made based on the experience on the ground.

I have always said that nobody knows better than a local community how to improve safety in their area. That is why it is important that each partnership will be appropriately sized. There will be a partnership established in each local authority area, and it will be possible for a partnership to establish further sub-committees to cover specific areas.

Preparatory work is underway within my Department on developing these regulations.

An independent evaluation had been undertaken since the pilot partnerships commenced, and the report of the evaluation is now being finalised. It will greatly inform our next steps, including the development of a national strategy for community safety partnerships.

While I anticipate that the local representative make-up of the new partnerships will be similar to the pilots for reasons I've already outlined, I am acutely aware of the need for input from local councillors, and how important it is they have contact with their local Gardaí.

Mechanisms will also be developed to ensure that all local councillors are fully briefed on developments at the Local Community Safety Partnerships.

Under the pilot scheme, each partnership holds at least one meeting every year which is open to the public so as allow engagement with the work of the partnerships. The frequency of those meetings can be looked at in the context of the findings from the final evaluation.

It is important to state that throughout the pilot process, consistent engagement has taken place with the Local Government Management Agency (LGMA) and the County and City Management Association (CCMA).

My department have also held webinars and information sessions to which JPC members were invited.

To conclude, I want to assure all Senators that the views and input of the community, including councillors, will help to inform the national roll-out of the community safety strategy.